



**THE CANADIAN INSTITUTE
FOR WOMEN IN ENGINEERING
AND SCIENCES**

**L'INSTITUT CANADIEN
POUR LES FEMMES EN
INGÉNIERIE ET EN SCIENCES**

The Canadian Institute for Women in Engineering and Sciences (CIWES) / l'Institut canadien pour les femmes en ingénierie et sciences (ICFIS) was created to catalyze research and action to advance the education and success of women in science, technology, engineering and mathematics (STEM) fields.

A stylized world map is centered on the page, rendered in a light blue and green color palette. The map is overlaid on a background of a light blue grid. In the bottom left corner, there are faint, large binary digits '010101'.

**2019
ANNUAL
REPORT**



CONTACT INFORMATION:

THE CANADIAN INSTITUTE FOR WOMEN IN ENGINEERING AND SCIENCES (CIWES) /

L'INSTITUT CANADIEN POUR LES FEMMES EN INGÉNIERIE ET SCIENCES (ICFIS)

Archives et collections spéciales | Archives and Special Collections

Bibliothèque Morisset | Morisset Library

Université d'Ottawa | University of Ottawa

65 University Private, Ottawa, ON K1N 6N5

E-mail: ciwes.icfis@gmail.com • Website: www.CIWES-ICFIS.org

PRESIDENT'S MESSAGE

The year 2019 was one of great change for the Institute. For the first time since its creation, a strategic planning was organised and held in Ottawa with partner organisations which had worked and / or supported the Institute's program and projects. Some of the key outcomes from this two-day meeting were:

A change of name: The original name, INWES Education and Research Institute, had been chosen to be a fundraising arm of INWES, as the latter could not obtain charity status in Canada. However, we quickly discovered that rules in Canada are restrictive and we could not easily provide funding to non-charity organizations; NGOs are not qualified donees. The name was possibly confusing since we had to keep at arms-length from INWES.

Moreover, our main projects were Canadian in context and content: The CCWE+20 workshop examined the situation 20 years after the publication of the 1992 CCWE report. Around 75 participants developed 25 recommendations to increase the presence of women in the profession in Canada at all levels (2011).

A second project was the creation of the Canadian archives of women in STEM. The idea, originating with Ruby Heap, began with a workshop in 2014.

At the strategic meeting of the Board and partners in June 2019, the main goal of the Institute was re-defined as: Catalyzing research and action to advance the education and success of women in science, technology, engineering and mathematics (STEM) fields.

We identified gaps in which the Institute can play a role, identify activities that could be done, identify partners, ideas and projects that address knowledge, status of women in these fields, and profiles of women who work in this field. We also wanted to identify boundaries – perhaps start with Canada or North America, and see how we could share more broadly later on.

So we found a more suitable name: The Canadian Institute for Women in Engineering and Sciences (CIWES); l'Institut Canadien pour les femmes en ingénierie et sciences (ICFIS). We defined an election process and board structure, evaluated the past, and decided to focus on academic perspective and involve collaborators to participate in our activities and vice versa.

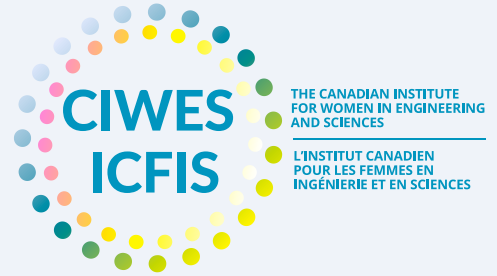
We were struck by the number of individuals and organizations concerned about women in STEM; we need to find new ways to work together while working at solving problems, and meet challenges. We concluded that the Institute needs additional Board members who would add expertise in areas that support our objectives. The search would begin in the winter of 2020.

In closing, I wish to warmly thank our Board members who, with me, have been an incredible team, accomplishing many tasks to create the new vision and structure. I also wish to warmly thank Elza Seregelyi who facilitated the strategic planning session. We have great hopes for a successful development of our goal and objectives. I also thank our wonderful partners and funders, as we could never have existed or accomplished any of our activities without their help!

Monique Frize, P. Eng., O.C., FIEEE



President



THE CANADIAN INSTITUTE
FOR WOMEN IN ENGINEERING
AND SCIENCES HEADQUARTERS

Archives et collections spéciales |
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CONTENTS

Message from the President.....	1
Board of Directors.....	2
Structure of the Organisation ..	5
Who We Are	
Our Objectives	
Committee Reports	5
Nomination	
Archive	
Treasurer Report.....	7
Organization Name Change.....	7
Financial Review 2019.....	8

● BOARD OF DIRECTORS



President
Dr. Monique Frize
Carleton University
Ottawa, ON, Canada

Monique Frize is Distinguished Professor (retired) at Carleton University and Professor Emerita at the University of Ottawa. She was a clinical engineer (1971-1989) and a Professor since 1989. Monique published over 200 papers on artificial intelligence in medicine, infrared imaging, ethics, and women in engineering and science. She is Fellow and Life Member of IEEE (2012), Fellow of the Canadian Academy of Engineering (1992), Fellow of Engineers Canada (2010), Officer of the Order of Canada (1993), and recipient of the 2010 Gold Medal from Professional Engineers Ontario and the Ontario Society of Professional Engineers. She received five honorary doctorates. Monique held the national Northern Telecom/NSERC Chair for women in engineering at the University of New Brunswick (1989-1997), and the NSERC/Nortel Chair for women in science and engineering for Ontario (1997-2002). A founding member of INWES (International Network of Women Engineers and Scientists), she was president (2002-2008). A founding member of the INWES Education and Research Institute (now Canadian Institute for Women in Engineering and Science), she is president since 2007. Her books: *The Bold and the Brave: A History of Women in Science and Engineering* was published by University of Ottawa Press in 2009 and *A Woman in Engineering: Memoirs of a Trailblazer* was published in 2019. Read more about her book of memoirs on page four of this report.



Treasurer 2019
Dr. Claire Deschênes
University Laval
Quebec, QC, Canada

Claire Deschênes is currently professeur associée at Laval University since she retired in April 2019.

In 1989, she was hired as the first woman professor in engineering at the Faculty of sciences and engineering of Laval University (Canada), where she founded the Hydraulic Machine Laboratory (LAMH) and the Consortium in hydraulic machines. In 2015, she received the NSERC Synergy Award for innovation - two or more industries, on behalf of the Consortium in Hydraulic Machines.

Prof. Deschênes is a member of the Order of Canada and Fellow of Engineers Canada. She received two Honorary Doctorates, from University of Ottawa and Université de Sherbrooke.

Claire Deschênes was holder of one of the NSERC Chair for women in science and engineering from 1997 to 2005. As such, she was member or Chair of numerous boards. She is co-founder of three non-profit organizations of women in S&E: AFFESTIM, CIWES-ICFIS (former INWES-ERI) and INWES.

Over her career, she published more than 100 scientific papers and conferences. Over 50 graduated students and 80 undergrad students were trained in LAMH for the benefit of the Canadian industry.



Prof. Ruby Heap
University of Ottawa
Ottawa, ON, Canada

Ruby Heap is currently Professor Emerita at the University of Ottawa's Department of History. During her career, Ruby committed herself to the development of Francophone and Anglophone scholarship and student training in the fields of educational history and of women's and gender history. She co-founded (1989) and co-edited the journal *Historical Studies in Education/Revue d'histoire de l'éducation*, and was appointed in 1999 as Founding Director of the University of Ottawa's Institute of Women's Studies. She then served as associate dean at the Faculty of Graduate and Postdoctoral Studies and, more recently, as associate vice-president, research. During this period, Ruby also began researching the still largely unknown history of women in Canadian engineering. Through her involvement with the INWES Education and Research Institute (INWES-ERI), she also advocated the interdisciplinary study of women in STEM, and called for the creation of a national Archive devoted to their history in Canada, a project that came to fruition in 2018.

Ruby Heap is the recipient of the Professional Engineers of Ontario's President Award (2010), of the Order of Academic Palms from the French Republic (2016) and of the Royal Society of Canada's Ursula Franklin Prize in Gender Studies (2018).



Margaret Layne, P.E.
Blacksburg, VA, USA

Peggy Layne, P.E., retired from Virginia Tech in 2019 after serving as Assistant Provost for Faculty Development and director of the AdvanceVT program, a National Science Foundation sponsored program to increase the number and success of women faculty in science and engineering. As director of Virginia Tech's NSF ADVANCE program, she led initiatives to increase gender equity in faculty hiring, development, retention, and advancement. Ms. Layne has degrees in environmental and water resources engineering and science and technology studies. She spent 17 years as a consulting engineer in the fields of water and wastewater treatment and hazardous waste management, and a year as an AAAS Science and Technology Policy Fellow in the United States Senate, where she was responsible for water, wastewater, and solid and hazardous waste policy issues for Senator Bob Graham. A registered professional engineer, Layne served as president of the Society of Women Engineers in 1996-97. She is the editor of *Women in Engineering: Pioneers and Trailblazers*, and *Women in Engineering: Professional Life* published by ASCE Press in 2009, and a contributor to the Society of Women Engineers' review of scholarly literature on women in engineering published annually in *SWE Magazine*.



Marina Bokovay,
University of Ottawa
Ottawa, ON, Canada

Marina Bokovay is a professional archivist with over 10 years experience working in the fields of archives and records management. Marina has degrees from Queen's University, Kingston and the University of Toronto.

Marina is the current Head of Archives and Special Collections at the University of Ottawa Library, a role she has been in since April 2018. In her short time at uOttawa, she oversaw the launch of the Canadian Archive of Women in STEM initiative and the building of a new database that amalgamates information about the archives of women in STEM from across the country.

Prior to uOttawa, Marina was the Archivist and Records Manager for Victoria University in the University of Toronto and spent seven years with the Ontario Government before that.

Marina has a strong interest in preserving the documentary heritage of women in Canada and ensuring that researchers are connected with the information they need. Besides the Archive of Women in STEM initiative, Marina's current focus is around digital records preservation and ensuring that records on legacy formats are not lost.



Troy Eller English
Wayne State Univ.
Detroit, MI, USA

Troy Eller English is the archivist for the Society of Women Engineers, based at the Walter P. Reuther Library of Labor and Urban Affairs at Wayne State University in Detroit. Since becoming the SWE archivist in 2008, she has worked to raise the profile and relevance of the archives in celebrating the achievements of the Society and its members, supporting the Society's current mission, and informing its future decision-making. She is also producer for *Tales from the Reuther Library*, of a podcast featuring stories about labor history, Detroit, and Wayne State University, as told by the Reuther's archivists and researchers. Outside the Reuther, Eller English is co-editor for the Michigan Archival Association newsletter; serves on the steering committee for To Boldly Preserve, an organization working to preserve the history of American space flight; and consults on archives for the Detroit Curling Club and the U.S. Women's Curling Association.



Sandra Corbell
Museums of Science
and Innovation

Sandra Corbell is the Director Strategic Partnerships and Networks for Ingenium - Canada's Museums of Science and Innovation. Sandra has more than 25 years working as an education, communication, and outreach leader and is a member of a number of national organisations that promote partnership and collaboration in STEM ecosystem. She is responsible for the creation of Ingenium's award-winning Summer Institute for Elementary Teachers and most recently led Ingenium's Women in STEM initiative (<https://womeninstem.ingeniumcanada.org/>, French link: <https://womeninstem.ingeniumcanada.org/>) which includes a travelling exhibition, free online posters and resources as well as a series of Instagram Videos showcasing women in STEM. She has a strong interest in advocating for equity, diversity, inclusion and accessibility.



Rumina Velshi
Canadian Nuclear
Safety Commission

Rumina Velshi is President and CEO of the Canadian Nuclear Safety Commission. She was appointed for a five-year term in August 2018. She began her service on the Commission in 2011 as a Commission member. She has also served as a Board member on the Ontario Energy Board.

Previously, Rumina worked in the nuclear industry, holding progressive positions of responsibility at Ontario Hydro and Ontario Power Generation.

Rumina is very active in the promotion of STEM careers, especially for young women. She served as Vice Chair on the Board of Directors of Scientists in School and has been a dedicated ambassador for Women in Nuclear for many years. She was a founding member of Canada's Women in Science and Engineering (WISE) organization.

As CNSC President, she brings attention to the need and benefits of gender diversity in the nuclear industry through her many speaking engagements across Canada and the world. She is currently leading several initiatives to advance women in STEM careers in nuclear energy, one of which is called DAWN: Driving the Advancement of Women in Nuclear.

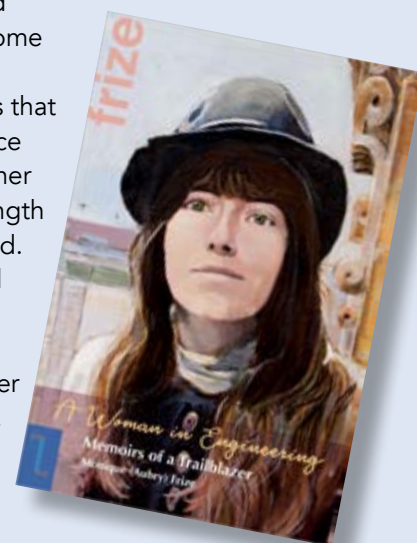
Rumina holds a Bachelor of Applied Science in Civil Engineering, a Master of Nuclear Engineering, and a Master of Business Administration, all from the University of Toronto.

A Woman in Engineering: Memoirs of a Trailblazer by Monique Frize

Her goal was to become a world-renowned biomedical engineer working with scientific societies to improve the role of women in scientific fields and the way scientists and engineers integrate people and society into their work. By 1979, this goal had become a reality.

In her memoirs, esteemed biomedical engineer Monique Frize recalls the events that taught her to overcome obstacles, become more resilient, recognize the importance of mentors and role models, and remain focused on the future. She also speaks of her appreciation of the critical role played by family and friends in maintaining the strength and determination required to succeed—and, above all, to succeed in a man's world. Frize fondly remembers her youth in Montréal and in Ottawa, as well as her marked interest for math and science. Her entry into the world of engineering was both romantic—she met her husband—and tragic. She recounts the prejudice and stereotypes she faced. She pursued a challenging and rewarding international career in a very specialized field at a time when this was still very uncommon for a woman, acceding at the very moment of the tragic École Polytechnique massacre to key positions in support of women in science.

These memoirs are sure to inspire young women who have a dream, and more specifically those who wish to enter sciences and engineering.



● STRUCTURE OF THE ORGANISATION

Who We Are

The Institute was created in 2007 under the name of INWES-Education and Research Institute. It was incorporated the 29th of November 2007 under the Canada Corporations Act. It was designated as a Charitable Organization on the 28th of February 2008 (BN #2690 2751 RR0001).

The organisation name was changed in 2019 for The Canadian Institute for Women in Engineering and Sciences (CIWES)/l'Institut canadien pour les femmes en ingénierie et sciences (ICFIS).

Its activities are conducted through a board of directors and diverse committees.

Our Objectives

The CIWES-ICFIS objective is to advance the education and success of women in science, technology, engineering and mathematics (STEM) fields, through the following objectives:

- Create and maintain an online resource center (hub) and database for information concerning education in STEM fields.
- Promote the contributions of past and present women in STEM to increase the visibility of role models.
- Foster and disseminate research concerning STEM fields as both an educational and career choice.

If you are interested in assisting the CIWES-ICFIS in achieving its objectives by making a donation to fund a project in one of our program areas, please contact us at: www.ciwes-icfis.org. A Charity Receipt will be provided upon request.

● COMMITTEE REPORTS

CIWES-ICFIS Operation – Claire Deschênes, Secretary General

The Institute Board of Directors and Committee or Task group Chairs function primarily through virtual meetings via the internet. The Board meets in person once a year at the Annual Meeting to handle organisational and structural changes, review program plans, review the financial report, and approve the budget for the subsequent year.

Meetings held in 2019:

Archive project meetings: 2019-03-05, 2019-05-17, 2019-06-04

Board meetings: 2019-06-25, 2019-17-16, 2019-17-23, 2019-07-30, 2019-12-11, 2019-09-17

Annual General Meeting: 2019-08-12

Strategic meeting: 2019-06-24 and 25

In addition, CIWES-ICFIS and its partners held a Workshop on 2019-10-04 entitled Building the Canadian Archive of Women in STEM: the next phase - Bâtir les Archives sur les femmes canadiennes en STIM : prochaines étapes.

CIWES-ICFIS Nomination Committee – Chair Ruby Heap

The organisation is expanding to increase its impact. On April 1st 2020, CIWES-ICFIS was pleased to welcome three new directors: Troy Eller English (archivist for the Society of Women Engineers, based at Wayne State University in Detroit), Sandra Corbeil (Director Strategic Partnerships and Networks for Ingenium - Canada's Museums of

Science and Innovation), and Rumina Velshi (President and CEO of the Canadian Nuclear Safety Commission). In addition to acting as directors, they have joined our committees.

Background information

The history of women scientists and engineers in Canada is still in its infancy. This can be largely attributed to their invisibility in traditional and established archives, which collected the records of men and tended to privilege their life and work. Another major obstacle has been these professional women's inclination to underestimate their own accomplishments, with the result that most did not seek to preserve their papers, and neither did their family, friends, or colleagues. There is a pressing need to provide current and future women scientists and engineers in Canada, and in other countries, with an accurate and inspiring understanding of their past, to learn



Archive Committee Chair Marina Bokovay

about the lives and accomplishments of those “who came before them”. Significant initiatives have recently taken place in Canada to recover and research the lives of women scientists and engineers. A key event was a two day international and interdisciplinary workshop held in 2014 at the University of Ottawa, under the auspices of CIWIS-ICFIS and of the NSERC Regional Chairs for Women and Engineering. INWES-ERI Board members Ruby Heap, Claire Deschênes and Monique Frize led the meeting which ended with the adoption of an action plan aimed at the creation of a National Archive of Women Scientists and Engineers.

Creation of the Canadian Archive of Women in STEM

The Canadian Archive of Women in STEM initiative, a joint project of the University of Ottawa Library, Library and Archives Canada and CIWES launched in 2018, aims to increase the awareness of the historical contributions of Canadian women in STEM by making the archival

record more accessible and also to encourage women currently working in STEM to donate their own records for posterity by providing them with practical resources on how to best organize and prepare records for donations to an archive.

The University of Ottawa Library's Women in STEM Archives Portal

As a key facet of the project, the University of Ottawa Library is hosting a portal which aggregates information about all existing archival records collections related to women in STEM held by institutions across Canada. This portal will be a central resource for scholars researching women in STEM and the history of women's contribution to Canadian science and engineering more generally.

With this project, we are highlighting past contributions of women in STEM while also ensuring we capture the current lived experience of women in STEM for the benefit of future generations.

Archives Committee

CIWES Archives Committee is made up of members of the Board as well as archival professionals and academics from supporting institutions. The Committee will look at the sustainability of the Archives initiative, CIWES's role and how to increase its success.



Treasurer Report — Margaret Layne, Treasurer

CIWES-ICFIS Financial Report for 1 January 2019 to 31 December 2019

- INWES-ERI (now CIWES-ICFIS) began the year 2019 with net assets of \$8627 and cash on hand of \$27,139.
- Expenditures in 2019 included a website update, a student worker for the archives project, a strategic planning meeting in June, and an archives project workshop in October as well as administrative expenses for preparation of an annual report and financial review.
- The financial statements and tax return were prepared by Kelly Huibers McNeely Chartered Accountants and no issues were identified.
- CIWES-ICFIS ended the year with net assets of \$5785 and cash on hand of \$15,555.

(All amounts in \$CDN)

● ORGANISATION'S NAME CHANGE

Why it was necessary to change the organisation's name

Our former name, INWES Education and Research Institute (INWES-ERI) had been chosen in 2008 when its founders thought the organisation would raise money for the international NGO INWES which could not get charitable status due to their type of activities. However, it was discovered later on that rules in Canada are restrictive for charitable organisations. They cannot easily provide funding to non-charity organizations.

Moreover, their directors have to stay at arm's length from other organisations, such as INWES. The change in name became necessary to lower expectation and confusion between the two organisations.



Building the Canadian Archive of Women in STEM / Bâtir les Archives sur les femmes canadiennes en STIM, picture taken during the Workshop small group sessions, University of Ottawa Library, 2019-10-04

● FINANCIAL REVIEW 2019



KELLY HUIBERS MCNEELY

PROFESSIONAL CORPORATION

April 02, 2020

CANADIAN INSTITUTE FOR WOMEN IN
ENGINEERING AND SCIENCE
c/o Margaret Layne
1613 Honeysuckle Drive
Blacksburg, VA 24060

Attention: Peggy Layne

Dear Ms. Layne:

CANADIAN INSTITUTE FOR WOMEN IN ENGINEERING AND SCIENCE FINANCIAL STATEMENTS

Please find attached an electronic copy of the financial statements for Canadian Institute for Women in Engineering and Science as at December 31, 2019 and the respective adjusting journal entries.

Also, previously provided was an electronic copy of the Organization's T3010 Information Return. We have mailed the signed copy on your behalf.

Our fees for the professional services rendered to you for the year ended December 31, 2019 have been emailed to you. I trust you will find the fees to your satisfaction, but if you should have any questions, please do not hesitate to call.

Yours very truly,

KELLY HUIBERS MCNEELY
Professional Corporation

Michelle E. Huibers, CPA, CA
enclosures

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**CANADIAN INSTITUTE FOR WOMEN IN ENGINEERING AND SCIENCE
INSTITUT CANADIEN POUR LES FEMMES EN INGENIERIE ET SCIENCES**

**FINANCIAL STATEMENTS
(Prepared without Audit)**

DECEMBER 31, 2019

Independent Practitioner's Review Engagement Report
Statement of Financial Position
Statement of Revenue and Expenditures and Net Assets
Statement of Cash Flows
Notes to the Financial Statements



INDEPENDENT PRACTITIONERS' REVIEW ENGAGEMENT REPORT

To the Directors of Canadian Institute for Women in Engineering and Science

We have reviewed the accompanying financial statements of Canadian Institute for Women in Engineering and Science that comprise the statement of financial position as at December 31, 2019 and the statements of revenue and expenditures and net assets, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The Practitioner performs procedures, primarily consisting of making inquiries of Management and others within the Entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

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Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Canadian Institute for Women in Engineering and Science as at December 31, 2019, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Kelly Huibers McNeely
Professional Corporation

Stittsville, Ontario
April 1, 2020

Authorized to practise public accounting by
The Chartered Professional Accountants of Ontario

CANADIAN INSTITUTE FOR WOMEN IN ENGINEERING AND SCIENCE

STATEMENT OF FINANCIAL POSITION
(Prepared without Audit)

As at December 31, 2019

	2019	2018
ASSETS		
CURRENT ASSETS		
Cash	\$ 15,555	\$ 27,139
	\$ 15,555	\$ 27,139
LIABILITIES		
CURRENT LIABILITIES		
Accounts payable and accrued liabilities	\$ 850	\$ 1,256
Deferred contributions (note 3)	<u>8,920</u>	<u>17,256</u>
	9,770	18,512
NET ASSETS	5,785	8,627
	\$ 15,555	\$ 27,139

Approved by Director

Approved by Director

The accompanying notes are an integral part of these financial statements.

CANADIAN INSTITUTE FOR WOMEN IN ENGINEERING AND SCIENCE

STATEMENT OF REVENUE AND EXPENDITURES AND NET ASSETS
(Prepared without Audit)

For the year ended December 31, 2019

	2019	2018
REVENUE		
Canadian Archives of Women in STEM project	\$ <u>8,336</u>	\$ <u>1,494</u>
EXPENDITURES		
Bank charges	9	5
Conference and travel	1,872	-
Professional fees	961	1,153
Project expenses	<u>8,336</u>	<u>1,494</u>
	<u>11,178</u>	<u>2,652</u>
NET EXPENDITURES	(2,842)	(1,158)
NET ASSETS - BEGINNING OF YEAR	8,627	9,785
NET ASSETS - END OF YEAR	\$ <u>5,785</u>	\$ <u>8,627</u>

The accompanying notes are an integral part of these financial statements.

CANADIAN INSTITUTE FOR WOMEN IN ENGINEERING AND SCIENCE

STATEMENT OF CASH FLOWS
(Prepared without Audit)

For the year ended December 31, 2019

	2019	2018
CASH PROVIDED BY (USED IN)		
OPERATING ACTIVITIES		
Net expenditures	\$ (2,842)	\$ (1,158)
Net change in non-cash working capital items:		
Accounts payable and accrued liabilities	(406)	(519)
Deferred contributions	<u>(8,336)</u>	<u>17,256</u>
NET CHANGE IN CASH	(11,584)	15,579
CASH - BEGINNING OF YEAR	27,139	11,560
CASH - END OF YEAR	<u><u>\$ 15,555</u></u>	<u><u>\$ 27,139</u></u>

The accompanying notes are an integral part of these financial statements.

CANADIAN INSTITUTE FOR WOMEN IN ENGINEERING AND SCIENCE

NOTES TO THE FINANCIAL STATEMENTS (Prepared without Audit)

December 31, 2019

1. NATURE OF ORGANIZATION

The Canadian Institute for Women in Engineering and Science / Institut Canadien pour les femmes en ingenierie et sciences ("the Organization"), formerly known as INWES Education and Research Institute, was incorporated without share capital on November 29, 2007 under the provisions of Part II of the Canada Corporations Act, and continued under the Canada Not-for-profit Corporations Act on July 4, 2013. Effective December 29, 2008 the Organization was granted charitable status under Sec 149(1)(f) and is exempt from income taxes.

The Organization operates as an international education and research institute specifically focused on advancing education in the science, technology, engineering, and mathematics fields.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. The principal accounting policies of the Organization are summarized as follows:

Revenue Recognition

Unrestricted fundraising, grants and sponsorships are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Restricted contributions are deferred and recognized as revenue in the year in which the related expenses are incurred.

Contributed Services

Volunteers contribute many hours per year to assist the Organization in carrying out its activities. These contributed services have not been recognized in the financial statements.

CANADIAN INSTITUTE FOR WOMEN IN ENGINEERING AND SCIENCE

NOTES TO THE FINANCIAL STATEMENTS (Prepared without Audit)

December 31, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Foreign Currency Translation

Monetary assets and liabilities in foreign currency are translated at the exchange rate in effect at the balance sheet date, whereas, other assets and liabilities are translated at the exchange rate in effect at the transaction date. Revenue and expenditures in foreign currency are translated at the average rate in effect during the year. Gains and losses are included in net earnings for the year.

Accounting Estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires Management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the dates of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from these estimates.

3. DEFERRED CONTRIBUTIONS

During the prior year, the Organization received contributions of \$18,750 in relation to the Canadian Archives of Women in STEM project and incurred corresponding current year expenses of \$8,336. The funds remaining in relation to the project at year end are \$8,920.

4. FINANCIAL INSTRUMENTS

The Organization's financial instruments consist of cash and accounts payable and accrued liabilities. It is Management's opinion that the fair value of these instruments is not materially different than their cost and that the Organization is not exposed to significant interest rate, currency or credit risk.

● CIWES-ICFIS SPONSORS



Social Sciences and
Humanities Research
Council of Canada

Conseil de recherches
en sciences humaines
du Canada

Canada



uOttawa

Science Faculty

Engineering Faculty

Québec



Fonds de recherche – Nature et technologies
Fonds de recherche – Santé
Fonds de recherche – Société et culture



● CIWES-ICFIS PARTNERS



Library and Archives
Canada

Bibliothèque et Archives
Canada

Canada



uOttawa

Library



THE CANADIAN INSTITUTE
FOR WOMEN IN ENGINEERING
AND SCIENCES

L'INSTITUT CANADIEN
POUR LES FEMMES EN
INGÉNIERIE ET EN SCIENCES



WWW.CIWES-ICFIS.ORG